



IRA Letter of Instruction

To: IRA Administrator

Account Owner/Donor Name

Address

City, State, ZIP

Dear Sir or Madam:

Please accept this letter as my request to make a direct charitable distribution from my individual retirement account (IRA), Account # _____. This distribution is intended to be an IRA charitable rollover, as authorized by Section 408(d)(8) of the Internal Revenue Code.

Please issue a check in the amount of \$ _____, payable to National Centre for Padre Pio, and send the check to the following address:

National Centre for Padre Pio
Attn: Maria Koltonuk, General Manager
PO Box 206
Barto, PA 19504

National Centre for Padre Pio's tax ID number is **23-1897941**, and is a qualified charitable recipient for this transfer. Please issue the check in a timely manner to qualify as a qualified charitable distribution during the 20____ tax year.

Important note to IRA Administrator:

In your transmittal to National Centre for Padre Pio, please indicate my name and address as the donor of record in connection with this transfer, and please copy me on your transmittal.

If you have any questions I can be reached at _____. Thank you for your assistance in this matter. **Please include a copy of this form to National Centre for Padre Pio to assist with processing.**

Sincerely,

Donor name: _____

Date: _____

Signature: _____